

# 7 STEPS

# HOMELESS AND OTHER CONGREGATE SHELTERS INFOGRAPHIC

The purpose of this document is to provide guidance for shelters operating during the COVID-19 Global Pandemic.

Important Contact Information:

- Endeavors Transportation-(210)552-2744
- The El Paso Coalition for The Homeless-(915)843-2170

## Step 1

### Admission

- Administer screening questionnaire
- Conduct shelter orientation
- Inform clients on how to prevent spread of infectious disease outside of shelter

## Step 2

### Isolation and Quarantine

- If symptoms are observed, client will be isolated and scheduled for testing
- If test results are positive, client will be quarantined for at least 10 days
- Clients will be released after testing negative

## Step 3

### Transportation

- Shelter will coordinate transportation through Endeavors
- Email Justin Rotti at [jrotti@endeavors.org](mailto:jrotti@endeavors.org)
- Clients must have their Homeless Verification Letter a pick-up

## Step 4

### Testing and Case Management

- Endeavors will coordinating testing for shelters. Email Justin Rotti at [jrotti@endeavors.org](mailto:jrotti@endeavors.org)
- Endeavors will notify shelter of client's pick-up time for testing
- The shelter will be notified of client test results

## Step 5

### Decontamination and Disinfection

- To prevent the spread of infectious disease, hyper-sanitize shelters on a 24-hour basis.
- Utilize the CDC recommended PPE
- Visit CDC website for recommended disinfectants

## Step 6

### Prevention of Infectious Disease Outbreak

- Shelters will observe visible symptoms of all clients
- Shelters proceed with caution if client's condition is questionable
- Shelters make sure that all symptoms and actions are clearly documented.

## Step 7

### Contact Tracing

- A case investigator will contact the shelter to identify the positive client's close contacts
- Investigator will provide support to contacts
- This process prevents further transmission of infectious disease